

# Notice

## of annual general meeting in WindowMaster International A/S.

The Board of Directors of WindowMaster International A/S hereby convenes the annual general meeting. The meeting will be held on **Thursday 18<sup>th</sup> of April 2024 at 3:00 pm (CEST) at Skelstedet 13, 2950 Vedbæk.**

### Agenda:

1. The Board of Directors' report on the company's activities in the past financial year
2. Presentation and adoption of the audited Annual Report and consolidated accounts,
3. Approval of the remuneration of the Board of Directors for the current financial year
4. Decision on the use of profit or the covering of loss according to the approved Annual Report
5. Election of members of the Board of Directors
6. Election of auditor(s)
7. Any proposals from the Board of Directors or shareholders
8. Any other business

### Size of share capital and voting rights of shareholders.

The company's share capital of nominally DKK 14,512,903 is divided into 14,512,903 shares of DKK 1. Each share amount of DKK 1 gives one vote.

### Adoption requirements

The adoption of the proposals under item 1-6 and 8 on the agenda requires a simple majority of votes, cf. section 105 of the Companies Act. The adoption of any proposal under item 7 on the agenda requires a majority of at least 2/3 of both the votes cast and of the voting capital represented at the general meeting, section 106 (1) of the Companies Act.

### Registration

The registration date is Thursday 11 April 2024 and shareholders holding shares in the Company at the registration date at 23:59 CEST are entitled to participate in and vote at the general meeting. Shareholders who wish to participate in the annual general meeting must request to participate in accordance with the time limit for ordering admission cards in section 10.1 of the Articles of Association on 12 April, at 23:59.

Registration can be done in the following ways:

- electronically via the Investor Portal via the Euronext Securities website, [www.euronext.com/cph-agm](http://www.euronext.com/cph-agm), or
- by contacting Euronext Securities by telephone at 43 58 88 66 or by e-mail [CPH-investor@euronext.com](mailto:CPH-investor@euronext.com)

Once you have registered, you will receive a confirmation by e-mail. The e-mail will contain an admission card for the General Meeting portal.



The shares held by the shareholder shall be determined on the date of registration on the basis of the listing of the shareholder's shares in the register of shareholders and notices of ownership received by the company for entry in the register of shareholders. Participation is also subject to the shareholder's timely resolution of admission cards as described below.

#### **Power of attorney and postal vote**

Shareholders may give proxy or postal votes. The proxy or postal vote may be cast in writing by filling out a template. The template can be found on the company homepage [www.windowmaster.dk/om-os/investor](http://www.windowmaster.dk/om-os/investor) - the template should be filled out and returned to Euronext Securities on email [CPH-investor@euronext.com](mailto:CPH-investor@euronext.com). Alternatively and preferably, there is an online registration form by Euronext Securities with the link <https://investor.vp.dk/ip/ctrl/portal/Frontpage.do?command=&asident=29355> using MitID. A postal vote may not be revoked.

Proxies must be available to Euronext Securities by 12 April 2024 by 23:59 CEST.

Postal vote must be available to Euronext Securities by 15 April 2024 by 23:59 CEST.

#### **More information**

Additional information about the general meeting, can be found on the company homepage [www.windowmaster.dk/om-os/investor](http://www.windowmaster.dk/om-os/investor) including the annual report for 2023, the call with agenda, the full proposals, the total number of shares and voting rights at the date of the call.

#### **Questions from shareholders**

Shareholders may ask questions about the agenda or documents etc. for the general meeting by writing to WindowMaster International A/S, Skelstedet 13, DK-2950 Vedbæk or by e-mail: [ir@windowmaster.com](mailto:ir@windowmaster.com).

Vedbæk, 27<sup>th</sup> March 2024

WindowMaster International A/S

Lars Fournais, Chairman of the Board

Erik Boyter, CEO

